

SHIPHAM PARISH COUNCIL

SHIPHAM BURIAL GROUND: Terms and Conditions of Use

1. Plotholders:

- a) Charges for use of the Shipham Burial Ground at New Road, Shipham may be revised by the Parish council periodically and are obtainable from the Parish Clerk; current charges are shown overleaf.
- b) Headstones and crosses are to be no larger than 107 cm (3ft 6 inches) high by 76 cm (2ft 6 inches) wide with the base to not exceed 90 x 30 x 30 cm (3ft x 1ft x1ft). To ensure grass may be mown, graves are to have no kerb stone surrounds.
- c) Cremation memorial stones are to be no larger than 60 x 60 cm (2ft long by 2ft)wide. The surface is to be placed flush with ground level. No memorial plaques will be placed on burial ground walls.
- d) The design and location of all headstones and memorials will be approved by the Parish Clerk.
- e) Any headstone, cross or memorial not kept in good order, condition or repair, which in the opinion of the Parish Council constitutes a danger to burial ground users, will be removed or otherwise dealt with at the discretion of the Parish Council. When the name and address of the owner or relative concerned is known the Parish Council will provide three months' notice of neglect or want of repair before remedial action is taken.
- f) Cremated remains may not be scattered on the surface of the burial ground and internment is to be at a depth of not less than 30.5 cm below the surface of the ground for a single internment with appropriate adjustment to a lower depth if further internments are to take place in the same plot. Internments are to be carried out by a registered funeral director.
- g) All planting of trees, shrubs, plants or bulbs in the Burial Ground is strictly prohibited without prior permission of, and in the place directed by the Parish Council, acting through the Parish Clerk or Chairman of the Burial Ground Committee.
- h) The Parish Council reserves the right at all times to remove wreaths and temporary memorials on any plot and any plants growing there on for the purposes of grass cutting or maintenance.
- i) Bins are provided for disposal of dead plants, flowers, other organic waste, paper and plastic. Any other unwanted items from floral displays/memorials including glass, ceramics, wood and metals should be removed from the burial ground by users.
- j) Members of the public enter the burial ground at their own risk.

2. Funeral Directors working within the Burial Ground:

- a) Marking of plots: Application shall be made to the Parish Clerk at least two clear working days before excavation is to be carried out, stating date and time when it is expected that work will be done. Excavation will only be done within the area marked by the Clerk for the purpose. Where a Funeral Director does not use their own gravediggers, the names of suitable persons approved by the Parish Council will be given with the recommendation that their services should be used.
- b) Use of Machinery: No power driven machinery other than a simple compressor driven drill will be used without the express permission being given by the Parish Clerk or Chairman of the Burial Ground Committee. The use of heavy mechanical excavators such as a JCB will not normally be permitted.
- c) Removal of Excess Soil and Rock: All excess soil and rock must be removed by the funeral director so that remaining material can reasonably be expected to subside to a level suitable for future maintenance of the area. If it becomes necessary for additional work to be carried out by the Parish Council to achieve this result, then the cost of such work will be charged to the Funeral Director concerned in addition to the normal fees.

3. Legal requirements

All appropriate legal paperwork relating to funerals and cremations must be given to the clerk directly following the internment.

Clerk address: 21 Gloversfield, Shipham, BS25 1SU

Signed:

Clerk to Shipham Parish Council