

## SHIPHAM PARISH COUNCIL

(Incorporating Rowberrow and Star)

Chairman: Councillor I Shaw  
01934 842114  
22<sup>nd</sup> May 2018

Clerk: Samantha Peake  
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### Minutes of the Parish Council Meeting held on 21<sup>st</sup> May 2018 in Shipham Village hall at 7.30 pm

**Present:** Councillors I Shaw ( in the Chair), M Fiske-Jackson, S Leader, P Tratt , P Downing, J Popham, C Riches, S Adams, N Bisdee and the clerk S Peake.

**Apologies** were received from Cllrs Watson, Tratt, N Taylor, J Savage and D Hill

There were 2 parishioners in attendance until after item

**20/18**      **Declarations of interest.**

Cllr Downing declared an interest in the Planning items.  
Cllr Leader declared a DPI on accounts payable (i)

**21/18**      **Parishioners Discussion time**

Nothing raised that was not on the agenda

**22/18**      **Previous Minutes of meeting held on 16<sup>th</sup> April 2018**

Minutes of the meeting held on 16<sup>th</sup> April 2018 having been proposed by Cllr Downing and seconded by Cllr Tratt they were declared correct and signed by the Chair

**23/18**      **Matters Arising from 16<sup>th</sup> April 2018**

The ash trees growing out of the wall at Cuck Hill have been reported to Highways who will continue to inspect but will take no action at the moment.  
Clerk to request a further inspection.

**24/18**      **Planning;**

Councillor Downing left the room

**(i)**      Planning application: 44/18/00006/ACN

Erection of two storey extension on side ( south east) elevation and replacement of flat roof with pitched roof on rear ( north east) elevation at Old Rydon, Cuck Hill, Shipham, BS25 1RD

Council had no observations on this application

**(ii)**      Planning application 44/18/00002/ACN

Change of use from public house ( use class 4 ) to residential dwelling ( use class 3) at the Miners, the Square, Shipham, BS25 1TW for Mr Croker

Council noted the following:

- Application will involve de-licensing
- The letter from the planning consultants.
- Trading is still occurring at the site despite partial compliance with the enforcement notices. Property still not marketed effectively
- The ecologist report stating that there is no knotweed eradication plan

Members resolved to object to this application on the following grounds:

- Change of use would lead to the potentially permanent loss of a community asset
- The marketing report referred to is not available in the application and there is no evidence that the property is being properly marketed
- The planning application form is misleading and incorrect in that on question no 22 of the application there is no mention of the trading that is carried out at the site and subject to enforcement action.
- There has been no attempt to eradicate the knotweed on site which is likely to be detrimental to achieving a fair price of sale

Members expressed disappointment at the lack of action taken by SDC enforcement with regard to the business that is being carried out on the site.

Cllr Downing rejoined the meeting and Cllr Leader left the meeting

**25/18**

## **Finance**

- (i) The following account to be paid was proposed by Cllr Riches, seconded by Cllr Chalk and unanimously approved.

Simon Leader ( Burial Ground)	£130.00
Simon Leader ( Clearance of bushes)	£45.00

- (ii) The following accounts, having previously been circulated were proposed to be paid by Cllr Downing , seconded by Cllr Bisdee and unanimously approved:

Clerk wages	£341.01
Office costs	£12.00
Printer Ink	£16.89
SALC ( affiliation fees)	£295.65
Came and Co ( insurance)	£794.03
Shipham PCC ( Churchyard Grant)	£350.00
Richard Young ( internal audit)	£50.00
Colin Busby ( grasscutting)	£270.00
Charlie Brice( Snow clearance)	£273.60

Charlie Riches( Plants)

£85.50

The clerk reported bank account stood at £28748.21

- (iii) To approve Section 1 of the Annual Parish Audit - previously circulated

Cllr Chalk proposed approval of section one of the Annual Parish Audit seconded by Cllr Adams and unanimously carried

- (iv) To approve Section 2 of the Annual Parish Audit - previously circulated

Cllr Adams proposed approval of section two of the Annual Parish Audit seconded by Cllr Chalk and unanimously carried

**26/18**

### **Open Spaces**

- (i) The fingerposts have been refurbished and have been commented on by some parishioners and a letter was read out thanking the Parish Council
- (ii) The fence along the side of the path down to the burial ground will need some fixing in the next year and a quote will be obtained.
- (iii) The footpath from Fairhill to Hollow Road is overgrown and will be cut back by Simon Leader

**27/18**

### **Highways**

A pothole has been filled in and some land in the Square has been tarmacked. Members noted the state of the street signs.

**28/18**

### **Burial Ground**

Cllr Bisdee thanked Cllr Riches and Cllr Leader for keeping an eye on the Burial Ground.

**29/18**

### **Sedgemoor District Council Q & A**

Discussions regarding the possibility of Somerset becoming a unitary authority are in their infancy but will continue in the future.

**30/18**

### **Chairmans and clerk report**

Chair reported Axbridge has a new mayor. Chair thanked Cllr Bisdee for attending the meeting.

Chair requested attendance by Council at the Annual Parish Meeting.

Clerk reported that following a meeting with the new Ambulance representative it appears that the defibrillator will have to be replaced in 2010 costing in the region of £2,200 .

**31/18**

### **Incident log**

On 6<sup>th</sup> May the A38 was closed on the stretch between the Rowberrow garage and Broadway junction following a serious accident.

**32/18**

### **Miners**

This item was covered earlier in the meeting

**33/18**

### **To approve insurance quote from Came and Co**

The Insurance quote of £794.03 was approved.

**34/18**

### **To consider the request for the Shipham Community Car Scheme for £250.00**

Cllr Leader proposed that the Shipham Community Car Scheme be granted £250.00 to be reviewed again next year, seconded by Cllr Adams and unanimously carried.

**35/18. To consider and approve GDPR related policies**

Cllr Adams proposed adoption of the privacy policy, seconded by Cllr Chalk and carried.

Standard policies on Retention and Disposal of documents policy and Social Media policy were noted and adopted.

**36/18 Matters of report and Future Business**

The Annual Parish Meeting is to be held 7th June. To be advertised in the Newsletter.

A new Telephone box Tsar is to be advertised for in the Newsletter

The Chair declared the meeting closed at 9.15 p.m.

Signed:

Date: 18<sup>th</sup> June 2018