

**SHIPHAM PARISH COUNCIL**  
**(Incorporating Rowberrow and Star)**

Chairman: Councillor Kate Hillis

Clerk: Samantha Peake(Mrs)  
21 Gloversfield  
Shipham  
Somerset  
BS25 1SU  
Tel: 01934 844612

Email: [shiphamparishclerk@yahoo.co.uk](mailto:shiphamparishclerk@yahoo.co.uk)

**Minutes of the Shipham Parish Council Meeting held on 21<sup>st</sup> September 2020 in via  
Video conferencing at 7.30 p.m.**

**Present:** H Andrews( in the chair), K Chalk, A Read, P Tratt, S Harris, S Leader, C Riches, I Shaw, C Mitchel and the clerk S Peake

**Also present: Somerset County Councillor Nigel Taylor** ( until after 116/20 and then for 121/20)

Apologies from Sedgemoor District Cllrs Fineran and Methley

5 parishioners in attendance until after 116/20

**112/20 Apologies for Absence**

Cllr Hillis

**113/20 Declarations of Interest**

Cllr Leader has a previously declared DPI for item 120/20

Cllr Riches for item 132/20, being a District Councillor

Parishioners attending had specific items on the agenda to address so these were taken out of turn on the agenda

**114/20 To consider planting parts of the Parish greens with wildflowers to create wildflower meadow areas**

Plans for wildflower areas in the parish were presented. Meeting noted that one of the proposals referred to Football club land so the PC could not give permission for this area. It was confirmed that scything would be used in the Burial Ground subject to insurance considerations and that following mowing, clippings would be removed. .

**Resolved:** To agree to the management plan on the Cuck Hill and Burial Ground proposals and to make available up to £300.00 to establish wildflower areas in the parish

**115/20 To consider action to be taken with regard to the Ash trees bordering Shipham First school/top of Broadway**

A Parishioner raised concerns as to the safety of the trees as neither school nor Highways will take responsibility. Clerk has been supplied by SDC with a map showing ownership to be Highways. Cllr Taylor will e-mail Highways with the details.

**Resolve:** to investigate cost of removing the trees

**116/20 Parishioners Discussion Time**

Parishioner raised the problems of lorries along Longbottom. There has been some confusion as to whether the restrictions will be put in place as part of the Small

Improvement Scheme. Shipham have yet to receive proposals for the Small Improvement Scheme but that it has been confirmed that the Longbottom issue will be a separate Traffic management issue. Cllr Taylor has spoken to the Quarry and they will not give up the 99 year lease permission for using the route. Cllr Riches suggested looking into the possibility of a voluntary speed limit to try and mitigate the problem. Parishioner confirmed that the volume of lorries was the biggest issue

The Climate Emergency Fund and how parishioners can be involved was raised and clerk confirmed that proposals from the community can be put forward to the parish council for consideration.

#### **117/20 Minutes of the last meetings held on 20<sup>th</sup> July, 4<sup>th</sup> and 24<sup>th</sup> August 2020**

**Resolved:** Minutes of the meetings held on 20<sup>th</sup> July, 4<sup>th</sup> and 24<sup>th</sup> August were agreed as an accurate record

#### **118/20 Matters of report from previous**

None not on the agenda

#### **119/20 Planning**

Clerk reported Wildflowers and Sunnyside received planning permission

#### **120/20 Finance**

Cllr Leader took no part in this item

**Resolved:** The following accounts, having previously been circulated were proposed to be paid by Cllr Read, seconded by Cllr Mitchel and unanimously approved:

##### **Accounts payable:**

Clerk wages	£540.40
Office costs	£24.00
Simon Leader	£165.00
Colin Busby	£180.00
DJ Dors ( July/August)	£539.48
Charlie Riches ( Newsletter)	£130.00

Cllr Taylor rejoined the meeting for the following item.

#### **121/20 Open Spaces**

**(i) To receive an update regarding the issues raised of the use of Rowberrow Woods/AONB**

Generally it was felt that the issues were less pressing now. Cllr Taylor had met with some parishioners to discuss the problems and a number of stakeholders will be meeting. Police have been called to some incidents

**(ii) To receive an update with regard to the proposed bin outside Hansfords**  
Deferred to next meeting

Quotes for remedying the ash trees at Cuck Hill to be obtained for next meeting.

#### **122/20 Highways**

Cllr Riches will explore the possibility of voluntary speed restrictions on Longbottom

#### **123/20 Burial Ground**

Clerk reported 2 burials and one ashes interment

#### **124/20. To receive a report from SDC councillors**

Cllr Riches has forwarded the results of the special Sedgemoor District council meeting. Invitations have been issued by One Somerset to Parish Councillors

#### **125/20 Chairmans/Clerks report**

Clerk reported the following:

- Complaints received regarding the wall at the miners although it appears some attempt has been made to repair
- A question was received regarding the wall slabs holding up the bank along New Road/Beech Drive. Clerk confirmed with Highways that it is not their responsibility.
- A problem with wasps in a grave in the burial ground
- A report of flytipping at the layby near the Village Hall
- Remembrance Day changes to be advised – poppies to be removed from war memorial
- Limestone link interpretation board proposal to be on next agenda

#### **126/20 Incident Log**

Accident between motorcycle and car on 21<sup>st</sup> September

#### **127/20 To consider and approve a Website Accessibility policy with a course of action to ensure that the Parish council is compliant with the accessibility requirements**

Clerk reported website costs from £450 to £899.00 with on going costs of @ £200.00 per year

**Resolved:** to agree to add the accessibility policy produced by the clerk to the website.

**Resolved:** to explore other website options

#### **128/20 To consider the request for funds for the public inquiry on the airport appeal**

There was some discussion as to how best to represent the parish in this matter.

**Resolved:** To maintain the Parish Council's current position and review the matter again if necessary

#### **129/20 To approve a pay rise of 2.75% for the clerk**

**Resolved:** to approve the NALC negotiated pay rise

#### **130/20 To consider a response to the proposed planning changes**

Any comments to be sent round to clerk for response

#### **131/20 To consider applying for a grant from Somerset Climate Change Emergency Fund/supporting the Somerset Wildlife Trust or to support the First School application**

Applications open on 1<sup>st</sup> October for 12<sup>th</sup> November deadline. Meeting noted that more than one application could be supported and submitted up to a total of £75,000.

The schools outline proposal was well received and will be considered at the next meeting along with any other applications

#### **132/20 To consider a response to the One Somerset survey**

Councillors will respond individually to this

#### **133/20 To consider how the Parish council can support a shared office space**

Cllr Chalk will approach the Village Hall in the first instance if this would a possibility

#### **134/20 Matters of Report and Future Business**

The matter of physical meetings was raised. Clerk advised these are not possible as it is a legal requirement for parishioners to observe meetings and the council would be in breach of this by restricting parishioners to those who had indicated they would be attending. Social distancing would not be possible if a large number of parishioners attended. All the professional bodies advise on line meetings as being the safest way to conduct business

**Tub on green outside Penscot to be replaced  
Limestone links interpretation board  
Wall at the back of Penscot  
Climate Change Emergency fund to be considered  
Allocation of £10,000 received from SDC**

**135/20 Date of Next Meeting  
19<sup>th</sup> October 2020**

**Meeting ended at 9.39 p.m.**

Signed: .....

Date: 2020

DRAFT