

**SHIPHAM PARISH COUNCIL**  
**(Incorporating Rowberrow and Star)**

Chairman: Councillor I Shaw  
01934 842114  
18<sup>th</sup> May 2020

Clerk: Samantha Peake(Mrs)  
21 Gloversfield  
Shipham  
Somerset  
BS25 1SU  
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**Minutes of the Annual Parish Council Meeting held on 18<sup>th</sup> May 2020 in via Video conferencing at 7.45 p.m. ( due to lateness of clerk)**

**Present:** Iain Shaw ( in the chair), H Andrews, K Chalk, A Read,, P Tratt, S Harris, S Leader C Riches, K Hillis, C Mitchel and the clerk S Peake

**Apologies:** N Bisdee

**58/20 To agree changes in standing orders to allow for video conferencing meetings and to confirm the Business Continuity resolution as attached for future meetings removing clause g.**

With the change to "The Chairman", this was proposed by Cllr Mitchell, seconded by Cllr Harris and carried.

**59/20 Election of Chairman**

Cllr Riches nominated Cllr Hillis as chairman of Shipham Parish Council, seconded by Cllr Harris and unanimously approved. No other nominations were received. Acceptance of Office was signed

**60/20 Apologies**

Cllr Bisdee

**61/20 Election of Vice-Chair**

Cllr Leader nominated Cllr Andrews as vice-chair of Shipham Parish Council, seconded by Cllr Chalk and unanimously approved. There were no other nominations

**62/20 To approve exemption from external audit under the audit arrangements for smaller authorities**

Cllr Chalk proposed to approve exemption, seconded by Cllr Andrews and unanimously approved

**63/20 To approve Section1 of the Annual Governance Statement- previously circulated)**

Cllr Andrews proposed approval of Section 1 of the Annual Governance Statement seconded by Cllr Read and unanimously approved

**64/20 To approve Section 2 of the Annual Governance Statement- previously circulated**

Cllr Chalk proposed approval of Section 2 of the Annual Governance Statement seconded by Cllr Mitchell and unanimously approved

**65/20 To approve the following accounts:**

Clerk wages	£258.96
Office costs	£12.00

PCAA	£75.00
St Leonards church	£350.00
Zurich Insurance	£495.87
Simon Leader	£145.00
Colin Busby	£200.00
Richard Young ( Audit )	£50.00
DJ Dors ( April)	£269.74
Charlie Riches ( bedding plants)	£165.00
SDC ( dog/litter bins)	£250.85

Due to lack of time these were delegated as approved

Regular meetings of the Parish Council will recommence as needed but delegation of decisions remains in place.

Cllr Riches reported that he had been in touch with Gary Warren at SCC regarding lorries along Longbottom, Signs are to be installed and the weight limit was confirmed

The meeting was closed at 8.05 p.m.

**Signed:**

**Date: 2020**